



Nevada Camera Club Constitution & By-laws

Nevada Camera Club
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Nevada Camera Club Constitution & By-Laws

Article I Name

Section 1. The name of this organization shall be the Nevada Camera Club.

Article II Purpose

Section 1. The aim of the Nevada Camera Club shall be to provide members with an opportunity to improve their photographic skill and knowledge and share what they have learned with people who have the same interest and to promote the art and science of photography in and around Las Vegas, Nevada.

Article III Meetings

Section 1. Regular meetings of the Club will be held the second and fourth Friday of each month, except in months when there are holiday conflicts.

Section 2. The Executive Board shall meet as often as necessary to transact the business of the Club. Eight members of the Board will constitute a Quorum.

Section 3. The annual business meeting shall be held the first regularly scheduled meeting in January.

Section 4. Special Club meetings may be called by the President or the Executive Board. The President shall call a special meeting upon the written request of ten members of the Club. The purpose of the special meeting shall be stated in the call. Except in cases of emergency, at least seven days notice will be given.

Article IV Membership

Section 1. Any person interested in photography may become a member of this Club. Any changes in the dues structure needs to be approved by the Nevada Camera Club Executive Board prior to October 1 of the calendar year before the change takes place.

Section 2. Persons joining after January 31 of each year will have their dues prorated to the end of the calendar year. Persons joining after September 30 of each year will pay the prorated amount plus the succeeding year's dues.

Section 3. Any member whose dues are in arrears for more than 30 days shall be considered an inactive member. An inactive member may reactivate their membership by paying prorated dues to the end of the year or pay their entire annual dues to reinstate their membership.

Section 4. Disciplinary actions may be brought against any member by the Executive Board when the member's actions cause disruption of Club activities or they make remarks that are derogatory or inflammatory toward this organization or their actions could cause legal actions to be taken against this organization. The Executive Board will notify the accused of the pending charges and the scheduled Executive Board review date. On the date of review, the accused shall have the opportunity to show cause as to why disciplinary action should not be taken. In the event the Executive Board favors disciplinary action, said action shall become effective immediately. If desired, the accused shall be granted an opportunity to appeal the decision to the general membership at a special meeting to be held within 30 days of the original decision of the Executive Board. Disciplinary action may include but is not necessarily limited to suspension, recall and/or expulsion.

Section 5. The six founding members of the Nevada Camera Club, Sam Chellino, Paul Ginter, Keith Grove, Jim Starks, Chuck Swift and Joe Wilson, and each successive President who completes their term of office without impeachment shall be given lifetime membership in the Nevada Camera Club. Lifetime membership may also be achieved through the Merit system.

Article V Officers

Section 1. The elected officers of the Club shall be President, Vice President, Secretary and Treasurer. Their basic duties are as follows:

- a) President: To preside at all Club meetings and Executive Board meetings; to appoint chairpersons of all committees except the Nominating Committee; to act as ex officio member of all committees except the Nominating Committee; to act as Club spokesperson; to generally supervise and keep in touch with all Club activities.
- b) Vice President: To assume duties of the President in the President's absence; to assist the President as necessary to keep the Club functioning smoothly.
- c) Secretary: To transcribe and keep records of the minutes of all meetings of the Club: to notify the Executive Board members of meetings; to prepare correspondence of the Club; to prepare ballots for the election: with the Treasurer, the Secretary shall be responsible for compliance with all state and federal laws affecting the affairs of the Club.
- d) Treasurer: To maintain all financial records for the Club; to provide detailed records of Club income and expenses; to deposit all income received into the appropriate Club bank account on a regular basis; to provide the Executive Board with a monthly financial statement, a bank account reconciliation, copies of the most recent bank statement and copies of any deposits made since the most recent bank statement.

Article VI Board of Trustees

Section 1. The elected Board of Trustees shall be composed of three active members who have not been an officer during the previous two years. The Board of Trustees shall audit the annual Treasurer's report prior to the annual business meeting in January. The Board may take possession at any time of all financial records necessary to perform an audit. If audits are performed, the financial records will be returned within ten (10) days. During an audit, financial transactions necessary to conduct Club business will be performed in the presence of a member of the Board of Trustees. If a regular meeting occurs during the audit, the records necessary for the Treasurer to conduct Club business must be relinquished by the Board of Trustees for that meeting.

Article VII Executive Board

Section 1. The management of the Club shall be directed by the Executive Board composed of the elected Officers, the Chairpersons of the standing committees and for one year after his/her presidency, the Immediate Past President.

Article VIII Committees

Section 1. The following appointed standing committees shall be established to conduct Club activities: Programs, Membership, House, Competition, Merits, Club Publications, Field Trips, Club History, Education, Public Relations, PSA Liaison, Community Liaison, Specific Interest Group(s), Web Site Administrator and Club Apparel. Standing committee chairpersons shall present reports of activities and progress periodically to the Executive Board or to the membership at Club meetings.

Section 2. The chairperson of the Past Presidents' Advisory Council shall be designated by the Past Presidents. Following the election in November, and prior to the Executive Board meeting in January, other standing committee chairpersons for the succeeding year shall be selected by the President-elect subject to majority approval by the current President, President-elect, Vice President-elect, Secretary-elect and Treasurer-elect.

Section 3. Following the Executive Board meeting in January, chairpersons of standing committees other than the chairperson of the Past Presidents' Advisory Council shall be appointed or discharged by the President with approval of the Executive Board.

Section 4. Special committees may be appointed by the President as required and discharged by the President when they have completed their assignment.

Section 5. The activities of Club committees shall be determined by the Executive Board. The activities decided upon shall thereafter be carried out by the committee chairpersons and members appointed by the chairpersons to their respective committees.

Article IX Parliamentary Authority

Section 1. The rules contained in the current edition of Robert's Rules of Order (Newly Revised) shall govern the Club in all cases not specifically

Article X Finance

Section 1. Annual Financial reports will be available to the members at the annual business meeting in January.

Section 2. All assets of the Club shall be subject to control by the Executive Board.

Article XI Elections

Section 1. Election of Club officers and the Board of Trustees shall be held annually at a meeting in November. The Executive Board shall appoint a Nominating Committee composed of three members not on the Executive Board. The Nominating Committee will prepare a single slate of officers and three nominees for the Board of Trustees, and obtain agreement from the nominees to serve, if elected. The chairperson shall present the slate of officers and Board of Trustees at the election meeting. Additional nominations may be made from the floor. A written ballot shall be taken, if necessary. The officers and Board of Trustees will be elected by a majority of the votes cast by those active members attending the election meeting. Term of office for Club officers shall begin upon installation at the December awards meeting. Term of office for the Board of Trustees shall begin at the annual business meeting in January.

Section 2. Vacancies in Club offices and the Board of Trustees shall be appointed by the President subject to approval of the Executive Board. The Vice-president shall become President should that office become vacant. Article XII Quorum

Section 1. A quorum of the membership for the purpose of conducting Club business shall consist of one-quarter of the active membership or thirty members whichever is less.

Article XIII Affiliation

Section 1. The Nevada Camera Club shall maintain a membership in the Photographic Society of America (PSA).

Article XIV Photography Trust Fund

Section 1. The Nevada Camera Club shall hold and maintain a trust fund for the advancement and benefit of the photographic community in Southern Nevada.

Article XV Publication

Section 1. The Constitution and By-Laws shall be published annually and distributed to the membership.

Article XVI Amendments

Section 1. The Constitution and By-laws may be amended at any monthly Club business meeting by a two-thirds majority vote of those votes cast by the active members attending the meeting, provided that prior notice has been given to the membership in the previous month's newsletter.

Article XVII Dissolution

Section 1. Dissolution of the Nevada Camera Club, if necessary, will be carried out in accordance with the laws of the state of Nevada.